

Food Bank of Northern Nevada

Board of Directors Meeting

RBL: "Come with meeting results in mind. Leave with action commitments in hand."	
Meeting Title	Board of Directors Meeting
Date & Time	Thursday, June 24th, 2021 -- 5:00 p.m. – 7:00 p.m.
Location	Zoom URL: https://zoom.us/j/93855132775?pwd=RTBTZWgvMVF3UkIRSmZqN3B3aE5YQT09 Meeting ID: 938 5513 2775 Passcode: 057688
Attendees	Attendance: <u>Present:</u> Letitia Anderson, Sherman Baker, Lynne Barker, Dusty Casey, Craig Etem, Heidi Foster, Rodger Stone, Nancy Wong, Tony Wynn. <u>Absent:</u> Barbara Allen, Evelyne Harvey, John Lipinski, Karen Munson, Jeremiah Relaford. <u>Staff:</u> Nicole Lamboley, Brian Edwards, Leah St. Marie.
Meeting Purpose: <ul style="list-style-type: none"> Take action on 2021-2022 proposed budget Review and approve FY22 Board goals Election of FY22 Officers 	

Agenda	
Time / Lead	Task/Result
5:00 pm / Nancy Wong	I. Welcome / Call to Order <u>Result:</u> Orient to desired outcomes of meeting
Notes/Insights Next Steps Nancy called the meeting to order at 5:08 PM.	
5:05 pm / Nancy Wong, Tony Wynn, Brian Edwards, Nicole Lamboley	II. Action Items <ol style="list-style-type: none"> A. FY22 Budget <ol style="list-style-type: none"> 1. Review and approval of FY22 budget B. FY21 Board Goals <ol style="list-style-type: none"> 1. Review and approval of FY22 Board goals C. FY22 Board Officers <ol style="list-style-type: none"> 1. Review Board Officer nominations 2. Conduct election of Board Officers <u>Result:</u> Approval of proposed budget, Board goals, and election of Officers
Notes/Insights Next Steps <u>Budget</u> As the Board had an opportunity to submit questions ahead of time, Tony Wynn summarized the main notes on the budget. The Q&A session was cancelled because no follow-up was requested. Brian Edwards provided a line-by-line narrative on the budget. The Finance Committee reported it spent some time discussing that the budget as presented with projected expenses slightly greater than	

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Time / Lead	Task/Result
	<p>revenue, which would result in a small deficit. The Finance Committee believes meeting the needs of the population we serve results in high expenditures. That being said, the loss is just over 1% of expected revenue, so the deficit would disappear with a small amount of donations and expenditure management. It was also noted that some past budgets have reflected a deficit.</p> <p>Finance Committee reviewed the budget at length and recommends the budget as submitted. Tony Wynn moved to approve the budget as presented, Lynne Barker seconded. Motion passed unanimously.</p> <p>As one of the Board's goals is to become more knowledgeable about operations, Tony encouraged all Board Members to become more familiar with the agency's budget.</p> <p><u>Board Goals:</u></p> <p>Lynne Barker announced that she will be moving to Sun Valley, Idaho. She would like to continue to be involved with FBNN on the Board but is not sure she can commit to the engagement goal/ requirement. It was proposed that she bridge FBNN and the local Idaho food bank. The CEO and Board Chair will discuss possible ways for Lynn to continue her Board participation remotely.</p> <p>Nancy Wong asked if there were any comments or discussion on the proposed FY 2022 Board goals. Hearing none, she asked for a motion. Tony Wynn moved to approve, Lynne Barker seconded. Motion passed unanimously.</p> <p><u>Election of Board Officers FY 22:</u></p> <p>Nancy Wong announced the ballot as presented by the Governance Committee as follows: John Lipinski – Board Chair Dusty Casey – Board Vice Chair Nancy Wong – Board Secretary Heidi Foster – Board Treasurer</p> <p>Nancy asked if there were any nominations from the floor. Hearing none, she asked for a motion. Rodger Stone moved to approve the slate of officers as presented; Letitia Anderson seconded the motion. Motion passed unanimously.</p>
6:25 pm / Nancy Wong / Other Board Members	<p>V. Upcoming Meetings and Other</p> <p>A. Next Finance Committee Meeting: Monday, July 19th, 2021 at 8:00 am B. Next Board Meeting: Wednesday, July 21st, 2021 at 5:00 pm</p> <p><u>Result:</u> Awareness of meeting schedule and discuss new issues</p>
<p>Notes/Insights Next Steps</p> <p>Rodger Stone offered the Heritage Bank Board room for future Finance Committee meetings but they cannot accommodate Zoom. Finance Committee meetings might be held at Heidi Foster's office moving forward. Nicole Lamboley is going to work on a meeting schedule for coming months, so let her know about space offerings and restrictions. Via the chat box, Letitia Anderson indicated she can make arrangements for meeting rooms for meetings in Reno and Sparks.</p>	

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Before adjourning, Nicole Lamboley made a special announcement that Leah St. Marie, Special Events, Food Drive and Board Liaison Coordinator is leaving her role with the Food Bank. Nicole offered her congratulations and appreciation for the support Leah provided to the Board for the past 18 months and recognized her for her contribution in creating a process for managing Board engagement and governance.

Nancy Wong presented Leah St. Marie with a Certificate of Appreciation from the Board. Board Members individually made comments of gratitude and well-wishes.

6:30 pm /
Nancy Wong

VI. Adjournment

Notes/Insights Next Steps

Nancy Wong adjourned the meeting at 5:29 PM.

Prepared & Submitted By:

Approved By:

Nancy Wong

John Lipinski